

BC 411 (Olson Board Room) Extron control panel

Instructor Teaching Station:

- Windows computer with monitor, keyboard, mouse
- Document/Web Camera via VLC Player and Logitech Control panel

Display: Projector with screen

Display Connection Type:

PC	✓
Airtame	✓
HDMI	✓
Other	None

Audio:

Lighting: Multi-zone with automation and touch panel controls at podium

Background Noise Level: Low

Writespace:

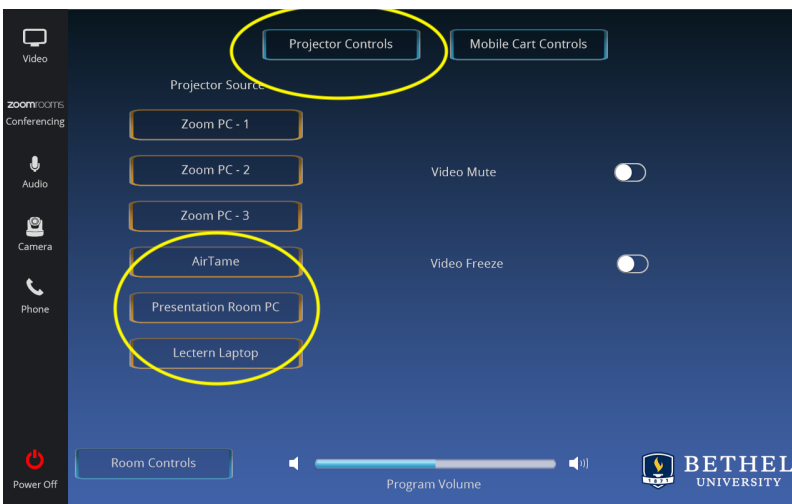
Windows and Views: Windows with automatic shades

Traditional Teaching Cart usage PC, Airtame, HDMI

1. Power On
2. Select Video (Top Left Corner)

Main Projector

1. Choose 'Projector Controls' (Top)
2. Choose either Air Tame, Presentation Room PC, Lectern Laptop (HDMI)
 - a. *Whichever is selected here will display on the main projector*



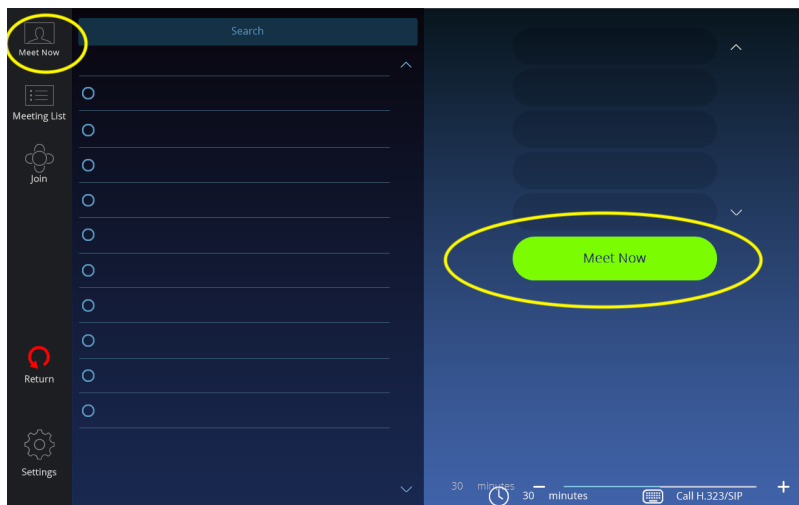
Side Displays

1. Choose 'Mobile Cart Controls' (Top)
2. Choose either Air Tame, Presentation Room PC, Lectern Laptop (HDMI)
3. Choose which Display you want to present on (Cart Location 1, Cart Location 2)
 - a. *If you want to display on both TVs, click both cart locations*



Host Meeting Using Zoom Rooms

1. Power On
2. Select Zoom Rooms Conferencing
3. Meet Now (Top Right)
4. Select the green "Meet now" button
5. Share Meeting ID with Zoom Participants
6. Delegate which Zoom Display option (Zoom PC - 1, Zoom PC - 2, Zoom PC 3) is assigned to which screen (Projector, Cart Location 1, Cart Location2)
 - a. Select the Zoom Display option then select the display location



Invite Zoom Room BC 411 to Conference Hosted On Different Computer

1. Start Zoom Meeting
2. Click 'Invite'
3. Select the Room Rooms tab
4. Select BC 411 Olson Boardroom
5. Select Invite
 - a. A call will be sent to the BC 411 podium once the invite is accepted the room will join the meeting
6. Delegate which Zoom Display option (Zoom PC - 1, Zoom PC - 2, Zoom PC 3) is assigned to which screen (Projector, Cart Location 1, Cart Location2)
 - a. Select the Zoom Display option then select the display location


Invite people to join meeting 8458230552

Contacts

Zoom Rooms

Email

Choose from the list or type to filter

 BC 411 Olson Boardroom

Copy Invite Link

Copy Invitation

Meeting Passcode: 635061

Invite

Video

zoomrooms Conferencing

Audio

Camera

Phone

Power Off

Projector Controls

Mobile Cart Controls

Mobile Cart Source

Zoom PC - 1

Zoom PC - 2

Zoom PC - 3

AirTame

Presentation Room PC

Lectern Laptop

Local HDMI

Main Projector

Side Displays

Zoom Display Options

Mobile Cart Location

Cart Location 1

Cart Location 2

Cart Location 3

Cart Location 4

Mobile Cart Location

Cart 1 Source


Cart 2 Source

Cart 3 Source

Cart 4 Source

Room Controls

Program Volume

 **BETHEL**
UNIVERSITY

